

Baptism

Both parents and Godparents, **must** attend a Baptism class. If attended at another parish, a letter showing proof of attendance must be provided to St. William's. No Baptism will be scheduled until all have completed a Baptism class. Baptisms are scheduled per our regular weekend mass schedule.

Baptism Classes are offered in Spanish and English on an alternating monthly basis. Please call office or check the online calendar to confirm Class dates and Pre Register for a class.

- o _____ @ 6:30 pm ~ Classes are the 3rd Tuesday of every month (unless noted). ***You must be pre-registered for class.***
The following should be brought to the Parish Office at least one week prior to class:

1. Completed registration form
2. Administrative Fee of \$25.00 per family for class only (proof of class)
OR
Administrative Fee of \$50.00 per family for class & Baptism. This fees covers the administrative fees for the class and record keeping of the Baptism.

Check may be made payable to St. William's or exact cash (the church office carries no change)

3. Copy of County Birth Certificate (for child being Baptized)

BAPTISM REGISTRATION



St. William's Parish

6410 Santa Lucia Rd. Atascadero, CA 93422
Phone: 805-466-0849 Fax: 805-461-0743

Office Use Only:
Mass Date/Time of Baptism:

Special Circumstances Are:

Approved By:

1. THIS REGISTRATION FORM
2. COPY OF BIRTH CERTIFICATE
3. \$50.00 ADMINISTRATIVE FEE
4. BAPTISM CLASS ATTENDANCE BY *BOTH* PARENTS and GODPARENTS REQUIRED PRIOR TO SCHEDULING ANY BAPTISM (proof of attendance from other church required)

Child's Full Name: _____

Date of Birth: _____ City of Birth: _____

Address: _____

Phone: _____ Secondary Phone: _____

Email: _____

Father's Full Name: _____

Father's Religion: _____

Mother's Full Name (including maiden): _____

Mother's Religion: _____

Godfather Name: _____

Godfather Religion: _____ Confirmed: Y/N

Godmother Name: _____

Godmother Religion: _____ Confirmed: Y/N

OFFICE USE ONLY

Father attended class: Date: _____ Parish: _____

Mother attended class: Date: _____ Parish: _____

Godfather attended class: Date: _____ Parish: _____

Godmother attended class: Date: _____ Parish: _____

Processing Fee:\$50 Received: _____ Yes
_____ No~circle one: will bring to class
waived with approval

Date of Baptism: _____ Mass Time: _____

Blue Bookmark: _____ Musician Time: _____

Baptism Certificate: _____ Liturgy: _____

Class Taken Recorded: _____

Recorded In Baptism Register: _____

Input Into ParishSoft: _____

Officiant signature date
(person who performed Baptism (for files))

CONTACT LOG:

1. Date _____ Time _____ Initial _____

Reason: _____

2. Date _____ Time _____ Initial _____

Reason: _____

3. Date _____ Time _____ Initial _____

Reason: _____